

**CITY OF ALPENA, DOWNTOWN DEVELOPMENT AUTHORITY
MINUTES OF A REGULAR MEETING OF THE AUTHORITY BOARD
APPROVED 10/18/2022**

Meeting date of Tuesday, September 6, 2022 @ 3:00 pm

Meeting was held at City Hall Council Chambers, 208 N. First Ave. with the option for members of the public to join virtually.

Present: Todd Britton, Cristi Johnson, Mike Mahler, Quintin Meek, Rachel Smolinski, Matt Wojda

Absent: Jennifer Calery (attended virtually), Corey Canute, Nicholas Lusardi

Staff Present: Anne Gentry

AGENDA ITEMS

- 1. Call to Order:** The meeting was called to order at 3:00 pm by Chairman Mahler.
- 2. Citizens Appearing before the Authority:** None.
- 3. Late Additions to the Agenda:** It was moved by Wojda and supported by Meek to add the October meeting date to the agenda. All ayes. Motion carries.
- 4. Review and Adoption of Minutes of Previous Meetings (August 2022):** It was moved by Johnson and supported by Smolinski to approve the minutes from the August 2022 Board Meeting as presented. All ayes. Motion carries.
- 5. Hearings:** None.
- 6. Executive Director's Report:** Gentry gave an update on the Fresh Waves mural completed at Light of Hope Clubhouse, the Resilient Lakeshore Heritage Grant submitted on behalf of Thunder Bay Theatre, a possible National Register listing for the downtown district, upcoming fall events, and the Downtown Ambassador program relaunch.
- 7. Correspondence:** None to report.
- 8. Review and Acceptance of Monthly Financial Reports (August 2022):** It was moved by Smolinski and supported by Meek to approve the financials for August 2022 as presented. All ayes. Motion carries.
- 9. Committee Reports:**
 - a. Budget/ Finance: Did not meet.
 - b. Education & Promotion: Johnson gave an update on the Chili Chowder Cook-off, Witches Night Out, and holiday events, including Visit with Santa and a Holiday Open House.

- c. Design & Beautification: Did not meet.
- d. Economic Development: Mahler gave an update on the tour the committee got from Jeff Konczak at the Vaughn Building and his plans for renovation.
- e. Parking: Mahler gave an update on the demo given by IPS Group showing their paid parking equipment and a presentation from ParkMobile about their app for mobile pay.
- f. Boundary Expansion: Mahler gave an update. He met with Mary Catherine at the County and Rachel about the boundary expansion. The committee will arrange meetings with each individual commissioner to discuss the expansion.

10. Report from the City of Alpena: Smolinski gave an update:

- Both historic committees (Historic District & Study) have been reactivated and met this spring about historic preservation within the city. There are a few additional openings on each committee.
- The Culligan Plaza steering committee released a PSA about the status of the project. A survey will be launched September 12 to collect feedback from the public. As part of their contribution, the First Federal Legacy Foundation has engaged a landscape architecture firm to assist with the redesign.
- The Center Alley group will need to debrief this fall to discuss how this summer went.

11. Unfinished Business: None.

12. New Business:

- DDA Boundary Expansion Resolution: It was moved by Britton and supported by Wojda to approve the Resolution Requesting Expansion of its Boundaries and Amendments to its Development and Tax Increment Financing Plan. Roll call vote was taken. All ayes. Motion passes.
- DDA October Meeting Date: It was moved by Wojda and supported by Smolinski to adjust the October meeting date to October 11 at 3:00 pm. All ayes. Motion carries. After additional discussion, it was moved by Wojda and supported by Meek to amend the motion to adjust the meeting date to October 18 at 3:00 pm. All ayes. Motion carries.

13. Adjournment: It was moved by Wojda and supported by Smolinski to adjourn the meeting. All ayes. The meeting adjourned at 3:48 pm.

Minutes prepared and submitted by Anne Gentry.