

**CITY OF ALPENA, DOWNTOWN DEVELOPMENT AUTHORITY
MINUTES OF A REGULAR MEETING OF THE AUTHORITY BOARD
APPROVED 12/6/2022**

Meeting date of Tuesday, October 18, 2022 @ 3:00 pm

Meeting was held at City Hall Council Chambers, 208 N. First Ave. with the option for members of the public to join virtually.

Present: Todd Britton, Jennifer Calery, Corey Canute, Cristi Johnson, Nicholas Lusardi, Mike Mahler, Quintin Meek, Matt Wojda

Absent: Rachel Smolinski (excused)

Staff Present: Anne Gentry

AGENDA ITEMS

- 1. Call to Order:** The meeting was called to order at 3:00 pm by Chairman Mahler.
- 2. Citizens Appearing before the Authority:** None.
- 3. Late Additions to the Agenda:** None.
- 4. Review and Adoption of Minutes of Previous Meetings (September 6 & September 27, 2022):** It was moved by Meek and supported by Calery to approve the minutes from the September 6 and September 27, 2022 Board Meetings as presented. All ayes. Motion carries.
- 5. Hearings:** None.
- 6. Executive Director's Report:** Gentry gave an update on her presentation and that City Council set a public hearing date for the boundary expansion and updated Development & TIF plan for Monday, December 5, 2022 at 6:00 pm. She also gave an update on the Chili Chowder Cook-off and feedback for next year, upcoming fall and holiday events, the Optimize Main Street grant program, and the grant awarded for Fresh Waves 2023 through Michigan Arts & Culture Council.
- 7. Correspondence:** None to report.
- 8. Review and Acceptance of Monthly Financial Reports (September 2022):** It was moved by Johnson and supported by Wojda to approve the financials for September 2022 as presented. All ayes. Motion carries.
- 9. Committee Reports:**
 - a. Budget/ Finance: Did not meet.

- b. Education & Promotion: Johnson gave an update on fall events (Chili Chowder Cook-off, Witches Night Out, and Trick or Treat), upcoming holiday events through the end of the year, and continued discussions about cruise ships downtown.
- c. Design & Beautification: No report given.
- d. Economic Development: Did not meet.
- e. Parking: Mahler gave an update on where the committee is with the paid parking plan and shared which lots and streets would be paid, hourly rate, enforcement hours, and two equipment providers that have provided information to the committee. He also shared remaining questions and topics that need to be discussed and determined. Given the timeline of the boundary expansion, it is expected a paid parking plan will be presented to the DDA Board and City Council in early 2023.
- f. Boundary Expansion: Mahler gave an update on meetings with County Commissioners about the boundary expansion and implications for the County.

10. Report from the City of Alpena: None given.

11. Unfinished Business: None.

12. New Business:

- Match on Main Applications: Gentry gave an overview of the five Match on Main applications she received for the DDA's consideration to submit to the Michigan Economic Development Corporation for review in this funding round. Canute withdrew the application for Canute Properties LLC for consideration. It was moved by Calery and supported by Canute to submit the applications from My Glass Wings and the Wallace Firm for this funding round consideration. All ayes. Motion carries.

13. Adjournment: It was moved by Wojda and supported by Meek to adjourn the meeting. All ayes. The meeting adjourned at 4:11 pm.

Minutes prepared and submitted by Anne Gentry.