

**CITY OF ALPENA, DOWNTOWN DEVELOPMENT AUTHORITY  
MINUTES OF A SPECIAL MEETING OF THE AUTHORITY BOARD  
APPROVED 6/7/2022**

Meeting date of Monday, May 23, 2022 @ 3:00 pm

Meeting was held at City Hall Council Chambers, 208 N. First Ave. Members of the public were invited to join virtually.

Present: Todd Britton, Jennifer Calery, Corey Canute, Nicholas Lusardi, Mike Mahler, Quintin Meek, Rachel Smolinski, Matt Wojda

Absent: Cristi Johnson

Staff Present: Anne Gentry

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**AGENDA ITEMS**

**1. Call to Order:** The meeting was called to order at 3:01 pm by Chairman Mahler.

**2. Citizens Appearing before the Authority:** None.

**3. Late Additions to the Agenda:** None.

**4. DDA Boundary Expansion: Outreach & Materials.** Mahler gave an update on the committee's work over the last month and the proposed areas for DDA boundary expansion. The committee is proposing to reach out and collect input from each property owner that would be included in the new expanded boundary. Gentry prepared a brochure, letter, and survey that would be sent to each property owner with information about the tax implications and benefits of being included in the DDA district. John from Beckett & Raeder will send the materials out once approved. It was moved by Smolinski to send the survey, letter, and brochure to property owners within the new expanded boundary. Wojda supported. All ayes. Motion carries.

**5. DDA Recruitment Grant Application: Cochon Gourmet Market of Alpena.** Mahler gave an overview of the Recruitment Grant application submitted by Cochon Gourmet Market of Alpena that was reviewed by the DDA Economic Development Committee at its May 2022 meeting. The committee recommended an award of \$2955 to cover the first round of cabinetry and fixtures based on the cost estimate submitted, with the option to apply for more funding if a liquor license is secured. It was moved by Wojda and supported by Calery to award \$2955 to Cochon Gourmet Market of Alpena through the Recruitment Grant program to cover cabinetry and fixture expenses. Smolinski abstained from any deliberation. Ayes (5), Abstain (1), Nays (0). Motion carries.

**6. Adjournment:** There being no other business, the meeting was adjourned at 3:24 pm.

*Minutes prepared and submitted by Anne Gentry.*