

CITY OF ALPENA, DOWNTOWN DEVELOPMENT AUTHORITY MINUTES OF A RESCHEDULED MEETING OF THE AUTHORITY BOARD APPROVED

Meeting date of May 7, 2019 @ 3:00 pm | City Hall, 208 N. First Avenue, Alpena, Michigan

Present: Todd Britton, Aaron Buza, Joanna Cooper, Chad Esch, Griffin James, Mike Mahler, Jeffrey Mindock (arrived 3:14 pm), Kyrie Momrik, Shawn Straley, Greg Sundin, Matt Wojda (arrived 3:05 pm)

Absent: None

Staff Present: Anne Gentry, Kingsli Kraft

City Staff: Adam Poll

AGENDA ITEMS

1. **Call to Order:** The meeting was called to order at 3:03 pm by Chairman Mahler.
2. **Citizens Appearing before the Authority:** None.
3. **Late Additions to the Agenda:** None.
4. **Review and Adoption of Minutes of Previous Meeting (April 2019):** It was moved by Momrik and supported by Britton to approve the minutes of the April 2019 Regular Meeting of the DDA Board. All ayes.
5. **Hearings:** None.
6. **Executive Director's Report:** Gentry provided a written and oral report on downtown parking enforcement, updates from the MEDC, final budget, the mural event, and an update on City Council's decision on bike racks.
 - Special Liquor License: August 2, 2019. It was moved by Wojda and seconded by Britton to recommend the application from the Alpena Downtown Development Authority for a Special License to serve alcohol on August 2, 2019 from 6 pm- 11 pm. All ayes.
7. **Correspondence:** None to report.
8. **Review and Acceptance of Monthly Financial Reports (April 2019):** It was moved by Esch and supported by Britton to approve the Financial Reports for April 2019. All ayes.
9. **Committee Reports**
 - a. Budget/ Finance: Did not meet.
 - b. Education & Promotion: Gentry gave an update on promotional videos, Blues Fest updates, and reimbursement for Art in the Loft's assistance at the Blues Fest. It was

moved by Wojda and seconded by Britton to approve a \$1,500 sponsorship to Art in the Loft as reimbursement for their supplies and time, as well as one facility rental. Yes- 10. No- 1 (Esch). Motion carries.

- c. Design & Beautification: Gentry provided an update on downtown banners and reviewing façade grant parameters.
- d. Economic Development: The committee met to discuss medical marijuana, which will be discussed later in the agenda.
- e. Parking: Gentry provided an update on renting out underutilized parking lots.

10. Report from the City of Alpena: Poll gave an update:

- Dry Dock has received a letter of interest from the MEDC, and construction has begun.
- He and Jim Klarich have continued with meetings about the Alpena Power Site, and the MEDC is assisting with marketing the site.
- Some roadwork is being done throughout the downtown, including a water main break and work on Water St. next to City Hall.

11. Unfinished Business:

- Pocket Park Patio Lease: Wojda handed out a draft of a lease, and Mahler updated the group on recent discussions with Mango's. It was moved by Esch and seconded by Mindock to approve the lease and authorize Anne to sign, subject to numerical changes. All ayes.
- Election of Officers: It was moved by Mindock and seconded by James to re-elect the current slate of officers (Mahler as Chairman and Wojda as Vice-Chairman). All ayes.

12. New Business:

- Medical Marijuana: Gentry reported on feedback from businesses and previous discussions from the Economic Development Committee. Sundin and Poll updated on where the issue sits with the Planning Commission and City Council. Mindock moved and Momrik seconded to recommend to City Council that up to two medical marijuana provisioning centers be allowed in the downtown. A roll call vote was taken:

Straley- yes	Esch- no	Wojda-no
Buza- no	Britton- yes	
Mindock- yes	Cooper- yes	
Greg- no	James- yes	
Mahler- no	Momrik- yes	

After a 6- yes, 5- no vote, motion carries.

13. Adjournment: There being no other business, the meeting adjourned at 4:25 pm.

Minutes recorded and prepared by Executive Director Anne Gentry.