

**CITY OF ALPENA, DOWNTOWN DEVELOPMENT AUTHORITY
MINUTES OF A REGULAR MEETING OF THE AUTHORITY BOARD
APPROVED 7/12/2022**

Meeting date of Tuesday, June 7, 2022 @ 3:00 pm

Meeting was held at City Hall Council Chambers, 208 N. First Ave. with the option for members of the public to join virtually.

Present: Jennifer Calery, Corey Canute, Nicholas Lusardi, Mike Mahler, Quintin Meek, Rachel Smolinski, Matt Wojda

Absent: Todd Britton, Cristi Johnson

Staff Present: Anne Gentry

AGENDA ITEMS

1. Call to Order: The meeting was called to order at 3:00 pm by Chairman Mahler.

2. Citizens Appearing before the Authority: None.

3. Late Additions to the Agenda: It was moved by Wojda and supported by Calery to remove the Downtown Development & TIF Plan Kick-off from New Business. All ayes. Motion carries.

4. Review and Adoption of Minutes of Previous Meetings: May 5, 2022 and May 23, 2022. It was moved by Smolinski and supported by Canute to approve both sets of minutes as presented. All ayes. Motion carries.

5. Hearings: None.

6. Executive Director's Report: Gentry gave an update on the downtown flower planting day held May 28, boundary expansion outreach, closure of the alleyway between 2nd and 3rd Avenue, Fresh Waves 2022 & 2023, and her presentation at the Michigan Historic Preservation Network conference.

- Michigan Arts & Culture Council Project Support Grant: Fresh Waves 2023. It was moved by Calery and supported by Smolinski to approve the submission of the Alpena Downtown Development Authority's grant request for a Michigan Arts & Culture Council Project Support Grant for Fresh Waves 2023 for \$20,500. All ayes. Motion carries.

7. Correspondence: None to report.

8. Review and Acceptance of Monthly Financial Reports (May 2022): It was moved by Wojda and supported by Canute to approve the financials for May 2022 as presented. All ayes. Motion carries.

9. Committee Reports:

- a. Budget/ Finance: Did not meet.
- b. Education & Promotion: Did not meet.
- c. Design & Beautification: Gentry gave an update on replacing downtown pavers to be more neutral as they need replacing and flower planters.
- d. Parking: Mahler gave an update on the proposed changes to Ordinance No. 22-476. The committee recommended doubling all parking fines (except for parking in a handicap zone and failure to pay boat launch permits). The proposed edits to the ordinance also clarified the appointment of the Parking Violations Bureau.
- e. Boundary Expansion: Mahler shared that the letters to property owners in the proposed expanded boundaries had been sent out. The committee will be meeting with members of the taxing jurisdictions that would be affected in the next month or so.

10. Report from the City of Alpena: Smolinski gave an update:

- The City successfully received a Waterways grant that Shannon Smolinski wrote for \$150,000 to replace the docks at the marina.
- Cochon Gourmet Market is opening soon at the marina building.
- The committee working on Culligan Plaza has been meeting regularly to determine the plans. \$20,000 from the Youth & Grant fund has to be committed by this fall.
- Discussions have been continuing about garbage can placement downtown. Each can is \$2.50 for pick up (which would be \$1000 total for an extra pickup). The contract rates are valid through December.

11. Unfinished Business:

- Organizational Meeting: Election of Chair & Vice Chair. It was moved by Smolinski to appoint Mike Mahler as Chair of the DDA Board for the next year. Calery supported. All ayes. The Board postponed the election of a Vice Chair until the July Board Meeting.

12. New Business:

- July 2022 & August 2022 Meeting Dates: It was moved by Wojda and supported by Calery to push both meetings back a week from the regular meeting time to July 12 and August 9, 2022 at 3:00 pm. All ayes. Motion carries.

13. Adjournment: It was moved by Wojda and supported by Smolinski to adjourn the meeting. All ayes. Motion carries. The meeting adjourned at 3:56 pm.

Minutes prepared and submitted by Anne Gentry.