

**CITY OF ALPENA, DOWNTOWN DEVELOPMENT AUTHORITY
MINUTES OF A REGULAR MEETING OF THE AUTHORITY BOARD, APPROVED**

Meeting held January 2, 2018 @ 3:00pm
City Hall, 208 N. First Avenue, Alpena, Michigan

The mission of the Alpena DDA is to implement positive economic, physical, and aesthetic changes in the downtown.

Present: Aaron Buza, Mike Mahler, Kyrie Momrik, Shawn Straley, Greg Sundin

Absent: Todd Britton, Joanna Cooper, Chad Esch, Jeff Mindock, Matt Wojda

Staff Present: Anne Gentry

City Representation: None

AGENDA ITEMS

1. **Call to order:** The meeting was called to order at 3:03 pm by Chairman Mahler.
2. **Late additions to agenda (requires unanimous consent):** None.
3. **Review and adoption of minutes of previous meeting:** It was moved by Sundin and seconded by Buza to approve the minutes of the December 2017 Regular Meeting of the Board. Motion carries.
4. **Citizens appearing before the Authority:** None.
5. **Executive Director's report:** Gentry provided a written and oral report on holding a strategic planning meeting, hiring a professional firm for downtown marketing and branding, and updating Christmas decorations. Also attached was a list of updated committee membership as of December 2017.
6. **Correspondence:** None.
7. **Review and acceptance of monthly financial reports:** It was moved by Momrik and seconded by Sundin to approve the financial reports for December 2017. Motion carries.
 - o **Budget Amendment 217:** It was moved by Sundin and seconded by Momrik to approve the BA for 217 as presented. Motion carries.
8. **Committee reports :** As none of the committees met in December, Gentry provided an update of both membership and agenda items for the upcoming year for each committee.
9. **Report from the City of Alpena:** Sundin provided an update on the following topics:
 - o Repairs to North Riverfront Park
 - o Insurance providers & calling for bids
 - o Dog Park funding and updates
 - o Grants being finalized
10. **Hearings:** None.

11. Unfinished business: None.

12. New Business: None.

There being no other business, the meeting adjourned at 3:25 pm.

Minutes recorded and submitted by Anne Gentry, Executive Director.