

CITY OF ALPENA, DOWNTOWN DEVELOPMENT AUTHORITY MINUTES OF A REGULAR MEETING OF THE AUTHORITY BOARD APPROVED

Meeting date of February 5, 2019 @ 3:00 pm | City Hall, 208 N. First Avenue, Alpena, Michigan

Present: Todd Britton, Chad Esch, Griffin James, Mike Mahler, Kyrie Momrik, Shawn Straley, Greg Sundin, Matt Wojda

Absent: Aaron Buza, Joanna Cooper, Jeffrey Mindock

Staff Present: Anne Gentry, Kingsli Kraft

City Staff: Adam Poll

AGENDA ITEMS

1. **Call to Order:** The meeting was called to order at 3:00 pm by Chairman Mahler.
2. **Citizens Appearing before the Authority:** None.
3. **Late Additions to the Agenda:** None.
4. **Review and Adoption of Minutes of Previous Meeting (January 2019):** It was moved by Sundin and supported by Momrik to approve the minutes of the January 2019 Regular Meeting of the DDA Board. All ayes.
5. **Hearings:** None.
6. **Executive Director's Report:** Gentry provided a written and oral report on budgeting for FY 19/20 and a new summer event recommended by the Promotions Committee that would involve commissioning a mural downtown and hosting a block party to celebrate its completion.
7. **Correspondence:** None to report.
8. **Review and Acceptance of Monthly Financial Reports (January 2019):** It was moved by Esch and seconded by Wojda to approve the Financial Reports for January 2019. All ayes.
9. **Committee Reports**
 - a. Budget/ Finance: The committee will meet in the next few weeks to discuss a first draft of the budget for FY 19/20 that Anne has prepared.
 - b. Education & Promotion: Gentry provided an update on the Blues Fest move downtown, communication with stakeholders, a potential funding request form (which will be

brought to the board when it is completed), and the MCACA Mini-Grant submitted January 15 for a \$4,000 request for the Downtown Days videography project.

- MCACA Mini-Grant: Momrik moved and James seconded to approve the submission of the MCACA Mini-Grant for the Downtown Days Project on behalf of the Alpena DDA. Britton, James, Mahler, Momrik, Straley, Sundin, Wojda- aye. Esch- no. Motion carries.
- c. Design & Beautification: Britton provided an update on a presentation from NEMROC about downtown clean-up services, hanging flower baskets, and a recommendation for the Pocket Park Patio lease with Mango's.
- It was moved by Britton and seconded by Wojda to propose the final two options for a patio lease between the Alpena DDA and Mango's Tequila Bar for use of the patio in the Pocket Park: \$1,000 for the first year with renegotiation after OR \$1,000 (year 1), \$1,250 (year 2), \$1,5000 (year 3) with renegotiation for subsequent years. Griffin and Anne will meet with Mango's to propose the two options. All ayes.
- d. Economic Development: Gentry provided an update on the recommendation to allocate up to \$1,000 for the continuation of the window scrim project with Art in the Loft with the intention to replace/add new scrim for this summer. It was moved by Sundin and seconded by Wojda to approve the continuation of the window art project. All ayes.
- Recreational/Medical Marijuana: Sundin provided an update on the City's recent actions and direction on the issue. Gentry provided a written and oral summary of the feedback collected from 59 business and property owners. No recommendation was made or action taken.
- e. Parking: Gentry provided an update on a request from Cabin Creek to utilize a parking space for curbside pickup and bike parking downtown.

10. Report from the City of Alpena: Adam Poll updated the board about the MEDC's involvement in the Dry Dock Project (letter of intent should be issued mid-February) and other potential grants in the downtown.

11. Unfinished Business:

- Potential Property Acquisition: It was moved by James and seconded by Momrik to move to closed session to discuss potential property acquisition. Roll call vote was taken, all ayes.

At 4:50 pm, Wojda moved and Mahler seconded to move out of Closed Session. Roll call vote was taken, all ayes.

12. New Business: None.

13. Adjournment: There being no other business, the meeting adjourned at 4:50 pm.

Minutes recorded and prepared by Executive Director Anne Gentry.