

CITY OF ALPENA, DOWNTOWN DEVELOPMENT AUTHORITY MINUTES OF A NORMAL MEETING OF THE AUTHORITY BOARD APPROVED

Meeting date of December 3, 2019 @ 3:00 pm | City Hall, 208 N. First Avenue, Alpena, Michigan

Present: Todd Britton, Aaron Buza, Griffin James, Mike Mahler, Kyrie Momrik, Shawn Straley, Greg Sundin

Absent: Joanna Cooper, Matt Wojda

Staff Present: Anne Gentry

City Staff: Adam Poll

AGENDA ITEMS

1. Call to Order: The meeting was called to order at 3:00 pm by Chairman Mahler.

2. Citizens Appearing before the Authority:

- Al Hess, owner of Traveling Ladders, addressed the DDA Board about Santa's hours downtown in Culligan Plaza. He asked if the DDA would consider adding additional hours in addition to the two Saturday afternoons scheduled for this year. He heard from shoppers downtown that having additional hours, especially in the evenings, may be helpful. Anne will follow up with him when determining next holiday season's schedule.

3. Late Additions to the Agenda: None.

4. Review and Adoption of Minutes of Previous Meeting (November 2019): It was moved by Britton and supported by Straley to approve the minutes of the November 2019 Meeting of the DDA Board of Directors. All ayes.

5. Hearings: None.

6. Executive Director's Report: Gentry provided a written and oral report on holiday promotions and events, new reporting requirements on the website that have been completed, and her meeting with Carl Bourdelais of the SBDC. She briefly reviewed CIP entries which were submitted to the City for preliminary review this November.

7. Correspondence: None to report.

8. Review and Acceptance of Monthly Financial Reports (November 2019): James moved and Momrik supported to approve the November 2019 financials as presented. All ayes.

- **BA 217: Repairs & Maintenance.** It was moved by Momrik and supported by Straley to BA for Fund 217 as presented. All ayes.

9. Committee Reports

- a. Budget/ Finance: Did not meet this month.
- b. Education & Promotion: Momrik reported to the board on Bard at the Bar (held November 13), Fresh Waves 2020, and the committee's discussion about partnering on Blues Fest again this year and some changes to the event.
- c. Design & Beautification: Did not meet this month. Gentry reported that the call for artwork for winter banners had been announced this week and a press release went out.
- d. Economic Development: Did not meet this month.
- e. Parking: Did not meet this month.

10. Report from the City of Alpena: Poll gave an update:

- Construction season throughout the City is done as snow has begun falling.
- CIP changes and updates are due Friday.
- Dry Dock project is moving along.
- The new City Manager begins December 9.
- City Council is continuing to workshop the topic of medical marijuana.

11. Unfinished Business:

- **Potential Property Acquisition**: Mahler reported the property we have been discussing is under contract with another buyer. We are unsure of who the buyer is and what the intention is with the property. Discussions will need to continue how to move forward.
- **Medical Marijuana**: Mahler reviewed the last discussion and action by DDA Board. Since then, new information has come about that the MEDC will not support any project related to marijuana or has a marijuana-related business as a tenant. Poll updated the board on his discussions with the MEDC and where the issue is with City Council. Mahler asked the board if that would change anyone's opinion on the topic or alter their vote. After discussion, the consensus was that everyone's perspective on the issue was the same despite this new information.

12. New Business: Mahler reported that Jeffrey Mindock resigned from the DDA Board. As this was Greg Sundin's last meeting as City Manager on the DDA Board, Mahler thanked him for his service as a board member.

13. Adjournment: There being no other business, the meeting adjourned at 3:40 pm.

Minutes recorded and prepared by Executive Director Anne Gentry.