

**CITY OF ALPENA, DOWNTOWN DEVELOPMENT AUTHORITY  
MINUTES OF A REGULAR MEETING OF THE AUTHORITY BOARD  
APPROVED 9/6/2022**

Meeting date of Tuesday, August 9, 2022 @ 3:00 pm

Meeting was held at City Hall Council Chambers, 208 N. First Ave. with the option for members of the public to join virtually.

Present: Todd Britton, Cristi Johnson, Mike Mahler, Quintin Meek, Rachel Smolinski

Absent: Jennifer Calery, Corey Canute, Nicholas Lusardi, Matt Wojda

Staff Present: Anne Gentry

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**AGENDA ITEMS**

- 1. Call to Order:** The meeting was called to order at 3:00 pm by Chairman Mahler.
- 2. Citizens Appearing before the Authority:** None.
- 3. Late Additions to the Agenda:** None.
- 4. Review and Adoption of Minutes of Previous Meetings (July 12, 2022):** It was moved by Smolinski and supported by Johnson to approve the minutes from the July 12, 2022 Board Meeting as presented. All ayes. Motion carries.
- 5. Hearings:** None.
- 6. Executive Director's Report:** Gentry gave an update on the second mural being completed this month as part of Fresh Waves 2022, the submission of a Michigan Municipal League Bridge Builders grant, upcoming summer events, the outdoor dining ordinance enforcement, and wayfinding signage.
- 7. Correspondence:** None to report.
- 8. Review and Acceptance of Monthly Financial Reports (July 2022):** It was moved by Britton and supported by Smolinski to approve the financials for July 2022 as presented. All ayes. Motion carries.
- 9. Committee Reports:**
  - a. Budget/ Finance: Did not meet.
  - b. Education & Promotion: Did not meet.
  - c. Design & Beautification: Did not meet.
  - d. Economic Development: Did not meet.
  - e. Parking: Did not meet. The committee is scheduling a demonstration with IPS Group to review paid parking equipment.

- f. Boundary Expansion: Mahler shared an update. He, Britton, and Gentry attended the County's Ways & Means committee meeting that morning to present the proposed boundary expansion and implication for the County.

**10. Report from the City of Alpena:** Smolinski gave an update:

- The steering committee for Culligan Plaza will be meeting in the next week to discuss feedback received about the proposed redesign and how to move forward.
- The ongoing odor throughout the City has been an item of discussion. It was confirmed the scent is coming from the lagoons at Decorative Panels International (DPI), and an additional scent is coming from the particle board process. DPI was notified by EGLE about the violation. The City is continuing discussions on what can be done to mitigate the situation given the amount of complaints they have received.

**11. Unfinished Business:** None.

**12. New Business:** None.

**13. Adjournment:** It was moved by Smolinski and supported by Johnson to adjourn the meeting. All ayes. The meeting adjourned at 3:32 pm.

*Minutes prepared and submitted by Anne Gentry.*